TO: Professor <name>, on behalf of the CSC190 Teaching

FROM: Team Team: <name>

Client Name: <name>

DATE: Spring Semester2022

SUBJECT: Senior Project Proposal (Draft)

The senior project requirement is intended to provide our majors with experience in the development of a software application for a public or private sector client. Student teams work and collaborate with their client over two consecutive semesters. The work requires not only team collaboration but also close collaboration with their client in order to ensure the delivered software will provide the value that the client expects. Upon completion of the project and the course, all team members should have gained an understanding of the commitment, discipline and practice necessary to successfully develop and deliver an acceptable software product.

To ensure a successful completion of the project, I have advised our teams to work with their client and draft up a proposal that should, at a minimum, include the following:

1. A brief description of the client’s “business”
2. A brief description of the value the client expects to derive from the project
3. A general description of the features to be provided by the software
4. A brief description of the expected uses of the software
5. A brief description of the expected users of the software
6. Contact information: name, phone number and email address